

STATE OF CALIFORNIA
AGRICULTURAL LABOR RELATIONS BOARD

BOARD MEETING MINUTES

Board Conference Room
915 Capitol Mall
Sacramento, CA 95814

January 17, 2001

Time - 10:00 a.m.

Members Present - Chairwoman Shiroma; Board Members Barrios and Mason.

Staff Present - Executive Secretary Barbosa; Board Counsel Levy, Wender, and Starkey; Chief of Administration Arviso; Analyst Massie; Board Staff Torres.

Others Present - General Counsel Turner.

Absent - Member Richardson.

OPEN SESSION

1. **APPROVAL OF MINUTES.** Approval of minutes was tabled for a future meeting.
2. **PUBLIC COMMENT.** None.
3. **GENERAL COUNSEL COMMENT.** None.
4. **BOARD MEMBER COMMENT.** Chairwoman Shiroma thanked the Board and staff for their responsiveness in meeting over the weekend to resolve an appeal of an election matter in the El Centro Regional Office.
5. **WEEKLY STATUS REPORT ON ELECTIONS, UNFAIR LABOR PRACTICE COMPLAINTS, HEARINGS AND COURT LITIGATION.**

ELECTIONS REPORT:

NOTICE OF INTENT TO TAKE ACCESS and NOTICE OF INTENT TO ORGANIZE - No new filings reported. One new election petition was filed.

Pictsweet Mushrooms Farms, 01-RD-1-EC(OX)

On January 16, the Board affirmed the decision of the Regional Director of the El Centro Regional Office to block the election (Admin. Order 2001-1).

COMPLAINT REPORT:

No new complaints issued.

One pre-hearing conferences is in progress:

Turco Desert Company, 00-CE-29-EC
Prehearing Conference in progress
Hearing scheduled February 13.

One case settled:

Sunrise Mushrooms, 93-CE-43-SAL
Hearing began January 10 and settled on the third day of hearing.

One hearing in progress:

Wilgenburg Dairy, 98-CE-59-VI
Hearing began January 16 and is expected to continue through next week.

No cases are pending exceptions and/or reply.

Ten cases are on calendar:

January	1
February	3
March	2
April	4

BOARD DECISIONS: No Board decisions issued.

COURT LITIGATION: No changes.

6. BUDGET AND ADMINISTRATION.

- (a) **Board Regulations:** Counsel Wender is drafting the ALRB Rulemaking Calendar notice, which will be submitted to the Office of Administrative Law at the end of the month. The Board directed that a telephone conference with the Regional

Directors be scheduled for next week to determine if there are any additional subjects that they wish to have placed on the rulemaking calendar.

- (b) **Information Technology and Web Site Development Project:** Ms. Massie reported that Spanish language information and education materials are now viewable in one, easy-to-access area on the ALRB web site. Ms. Massie and Ms. Arviso are working with providers to resolve recent internet access problems at the headquarters office. External modems are to be installed, where necessary for secondary access. The Board authorized purchase of additional external modems, if necessary.
- (c) **Administration - Updates re Oxnard Regional Office Lease; Energy; Other Matters:** Chief of Administration Arviso reported that the lease for the Oxnard sub regional office is pending signature of the landlord. Ms. Arviso reported on energy-saving measures for the headquarters office (reduced lighting, installation of energy-efficient lighting). Ms. Arviso is to inform the regional offices concerning energy response measures. Concerning building security, Ms. Arviso stated that she is checking into identification cards for headquarters staff. The Board discussed use of a bankcard for employee business travel. Ms. Arviso will get additional information and report back to the Board.
- (d) **Strategic Plan - Update:** The report to the Legislature is pending additional review.
- (e) **Regional Directors Quarterly Meeting - Rescheduling of Meeting; Conference Call:** In lieu of the scheduled meeting in El Centro (January 25), the Board will conduct a telephone conference call with the regional directors on January 24, at 2 p.m. The Board reviewed the agenda for discussion items, which is to include (1) proposed regulations for the rulemaking calendar and (2) community education activities relating to the Chavez State Holiday. Given the re-scheduling of the quarterly meeting, staff in the regional offices will have additional time to

respond to the survey about updating the compliance manual.

7. **OUTREACH PROJECT:** A presentation to the Board and General Counsel concerning community education through radio is scheduled for January 25, at 10 a.m. The Board discussed access via the 800 toll-free telephone number. Member Mason will be coordinating with the regional directors concerning placement of the 800 number in telephone directories statewide.
8. **LEGISLATION.** No report for this meeting.
9. **ANNOUNCEMENTS.** Chairwoman Shiroma, recently re-appointed by the Governor as chairwoman, took the oath of office last Friday, January 12, at a swearing-in ceremony at the Capitol.

In other matters, the monthly meeting agenda notice will be circulated to the Board for review this week. Counsel Wender noted that a supplement to the case digest has issued.

10. **PERSONNEL.** The Board discussed staffing needs of the administrative law judge unit.
11. **FUTURE AGENDA REVIEW.** None.

PUBLIC MEETING ADJOURNED AT: 11:30 a.m.

WHEREUPON THE BOARD ENTERED INTO CLOSED SESSION.