

State of California  
**AGRICULTURAL LABOR RELATIONS BOARD**

**J O B O P P O R T U N I T Y A N N O U N C E M E N T**

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**DATE:** June 2, 2015

**POSITION:** Attorney IV (LIMITED TERM)  
Office of the Board, Agricultural Labor Relations Board

**Salary Range:** Attorney IV - \$8,656 - \$11,114

**LOCATION:** Office of the Board - Sacramento

**WHO MAY APPLY:** Current State employees classified at the Attorney IV level, applicants who have current list eligibility for appointment to the Attorney IV level, and reinstatements will be considered. Basis of eligibility must be indicated on application. Applications will be screened and the most qualified applicants will be interviewed. Appointment subject to State Restriction of Appointment (SROA)/Surplus provisions/CalHR approval. SROA and Surplus applicants must submit a copy of their SROA/Surplus letter with their application.

**Note: Position is pending establishment through Governor's 2015-16 budget on July 1, 2015.**

**DUTIES AND RESPONSIBILITIES:** The Attorney IV oversees all state and federal court litigation and conducts the most complex and sensitive litigation. Appears and presents oral argument on behalf of the Office of the Board/Agricultural Labor Relations Board in litigation in superior courts, state appellate, and on occasion, federal courts. Prepares required documents such as briefs, petitions, writs, points and authorities and motions; and, develops under Board supervision appropriate legal strategy for the Board.

The Attorney IV provides expert advice to the Board on legal questions in unfair labor practice cases, representation cases and jurisdictional disputes as well as policy and legislative issues. This includes providing legal research and advice, both written and oral, on major and complex legal and policy issues raised to the Board. The Attorney IV will assist the Board in providing election advice to the Regional Directors on representation cases and assuring full compliance with Board orders.

The Attorney IV will work closely with the Board and the Executive Secretary on all matters within the Board's purview. This includes coordinating Board direction on major policy and procedural issues raised in a variety of contexts other than cases; drafting responses to letters or inquiries from legislators, parties, or the public that raise sensitive and complex issues; analyzing and tracking proposed legislation and working with legislative staff; drafting proposed regulations and reviewing projects prepared by other staff to ensure consistency with Board direction and policy.

The Attorney IV handles sensitive and confidential materials for the Board and the Executive Secretary. Performs other duties as needed.

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**JOB OPPORTUNITY ANNOUNCEMENT**

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**REQUIRED QUALIFICATION:**

Active membership in the California State Bar

**DESIRABLE QUALIFICATIONS:** Excellent writing and advocacy skills; labor law experience; familiarity with the Agricultural Labor Relations Act and the National Labor Relations Act; hearing/trial experience, including writs and appeals; experience working with outside counsel; knowledge of rules of evidence, administrative hearings, and state and federal civil procedure; experience providing legal counsel to a board or commission, including knowledge of laws pertaining to open meetings, closed sessions, public records, ethics; experience providing legal advice and drafting legal documents, including regulations, legislative analysis, and operational policies; experience dealing with control agencies, such as the Department of Finance, General Services, and CalHR; experience dealing with press and media contacts and inquiries from the public; experience presenting information at public hearings, including boards or commission and before the Legislature, and in meetings with public officials..

**FINAL FILING DATE:** June 12, 2015

**SEND APPLICATION AND RESUME TO:** Agricultural Labor Relations Board  
1325 'J' Street, Suite 1900  
Sacramento, CA 95814  
Attn: Jonathan Bernstein

**NOTE:** No moving or relocation expenses will be paid by the department.

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AN EQUAL OPPORTUNITY EMPLOYER TO ALL REGARDLESS OF RACE, COLOR, CREED,  
NATIONAL ORIGIN, ANCESTRY, SEX, MARITAL STATUS, DISABILITY, RELIGIOUS OR  
POLITICAL AFFILIATION, AGE OR SEXUAL ORIENTATION.

California Relay/TDD 1-800-735-2929 or 1-800-735-2922 (Voice)